

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 118

Minutes of Meeting of the Board of Directors

May 08, 2018

The Board of Directors ("Board") of Fort Bend County Municipal Utility District No. 118 ("District") met at the office of the Greater Fort Bend EDC, One Fluor Daniel Drive, Sugar Land, Fort Bend County, Texas on May 08, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Dennis Rooney, President
Alex Reid Garrett, Vice President
Jaime Benoliel, Secretary
James Hines, Assistant Secretary
Paula Blumenthal, Assistant Secretary

and the following absent:

None.

Also present were David Woods, Debbie Arellano, Breah Campbell, Dana Davis, Romain Barski, Michael Gurka, Tobin Synatschk, Jerry Schroeder, Christie Leighton, Chief Wooley, G. Taylor Goodall, Jr., and members of the public.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting held on April 10, 2018. After a brief review and discussion, upon motion duly made and seconded, the Board approved the minutes as presented.

2. It was announced that one purpose of the meeting was to canvass the returns of the directors election held May 05, 2018. Said election returns and other election instruments were examined and canvassed by the Board and found to be correct, legal and regular in all respects. It was duly moved, seconded and unanimously carried that there be passed and adopted the attached order declaring Jaime K. Benoliel and Christa Lawson elected as directors of the District at said election, each to serve for four years or until his successor is elected or appointed and qualified.

3. The Board approved and executed Certificates of Election indicating that Director Benoliel and Director Lawson were elected to serve four-year terms on the Board. The Board reviewed and approved the newly elected directors' Statements of Appointed/Elected Officer, Letters of Qualification, and Oaths of Office. Upon motion duly made, seconded and unanimously carried, the Board accepted their Oaths of Office and included them under the Directors' Faithful Performance Bond. Directors Benoliel and Lawson completed disclosure questionnaires indicating that they had no conflicts of interest to disclose to the Board of Directors. They also completed questionnaires regarding public access to certain information about them and confirmed that they had previously completed the necessary Open Meetings and Public Information Act training.

4. The Board considered the election of new District officers. After motion duly made and seconded, the Board unanimously appointed Jamie Benoliel as President of the Board of Directors. Upon motion duly made and seconded, the Board unanimously appointed Alex Reid Garrett as Vice

President of the Board of Directors. Upon motion duly made and seconded, the Board unanimously appointed James Hines as Secretary. Upon motion duly made and seconded, the Board unanimously appointed Directors Christa Lawson and Paula Blumenthal as Assistant Secretaries.

5. Chief Wooley approached the Board with a report from the Pecan Grove Volunteer Fire Department. Mr. Wooley reported on the calls and requested that the public remember to stay hydrated in the summer months. The department will have an "ISO 2" rating effective September 01, 2018.

6. Christie Leighton briefly addressed the Board regarding a Best Trash update.

7. The Board considered public comments. Katie Boswell reported instances of poison ivy on, and around, District property. Director Garrett noted that he recently oversaw the trimming of trees and removal of some poison ivy and promised to look into the matter further to determine whether further action is warranted. Ms. Boswell will forward information regarding locations of poison ivy to Mr. Goodall for distribution to the Board.

8. The Board was presented with the tax assessor/collector's report, copy attached. The District's 2017 taxes are 98.9% collected. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the tax assessor/collector's report as presented and authorized disbursement of the funds contained therein.

9. Breah Campbell presented an operator's report, copy attached. Ms. Campbell reviewed the routine and ongoing maintenance and regulatory information with the Board. Director Lawson requested that Ms. Campbell review the high water use letter text to ensure that the District is making the public aware of the steps they can take to mitigate high water use problems. Director Garrett requested that an additional flyer be placed in the upcoming District bills regarding the establishment of the District's website. The Board considered a commercial customer request for adjustment of bill. After deliberation, the Board declined action on the request. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented and authorized the District's operator to proceed with termination of utility service to said accounts pursuant to the provisions of the District's Rate Order, and approved the operator's report as presented.

10. Dana Davis presented a bookkeeper's report, copy attached. The District's operating fund balance is \$4,601,037.66, and the capital projects fund balance is \$4,731,073.91. The District's park fund balance is \$3,605,016.02. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the bookkeeper's report as presented and authorized the disbursements of the funds contained therein.

11. Jerry Schroeder presented a written Champions Hydro-Lawn report, copy attached.

12. The Board considered District park facility matters. The Board reviewed a preliminary park maintenance scope of work as prepared by former Director Rooney and it was decided that Mr. Goodall shall circulate a copy of the draft scope of work for review and comment prior to the District's next Board of Director's meeting. The Board then considered the outstanding issue of a District resident's fence on District property and it was decided that the matter should be tabled pending a decision from the HOA regarding certain proposed repairs and replacement to HOA fences. The Board considered the need to adopt rules for the use of the splash pad and it was decided that draft rules shall be circulate for review and comment prior to the next meeting. Directors Benoliel and Blumenthal will continue to serve as the District's park subcommittee.

13. Tobin Synatschk and Michael Gurka presented an engineer's report, copy attached. Mr. Synatschk and Mr. Gurka reviewed the report including the Waterside Village Park options. It was decided that further discussion regarding the potential development at Waterside Village Park shall be considered at the District's June Board of Directors meeting. The engineers recommended awarding a contract for the Barski Park Trail Phase No. 1 to Division III + Constructors, Inc. in the amount \$97,471.60. The engineers then presented and recommended for approval Pay Request No. 1 in the amount of \$14,850.00 and Change Order No. 1 in the amount of -\$2,755.00 to LG&G Construction for the Splash Pad site work. The engineers requested authorization for submission of the TPDES Permit Application. After further review and discussion, upon motion duly made and seconded, the Board unanimously approved the engineers reports as presented, including the award of the contract to Division III + Constructors, Inc. with the stipulation that the start date not begin until after July 4th, 2018, approved Pay Request No. 1 and Change Order No. 1 and authorized submission of the TPDES Permit Application.

14. The Board tabled the North Fort Bend Water Authority Reuse Agreement for confirmation from the authority that no changes are necessary to the Agreement.

15. The Board considered an update from the District's HOA. David Woods noted that the next HOA meeting will be held on June 30, 2018. Mr. Goodall then addressed Mr. Woods and explained that the District and the HOA must decide, within the coming weeks, how to proceed regarding the development of the Waterside Village Park acquisition process. Mr. Goodall reminded those present that the previous HOA Board had preferred that the District initiate condemnation proceedings to absolve the HOA of the burden of receiving a super majority approval of all HOA Members for the transfer of property to the District for development as a park to be used by District residents. Mr. Woods suggested he may have an idea that may provide a middle ground to the two options and Mr. Goodall reminded Mr. Woods that all ideas are welcomed.

16. The Board considered pending business. Director Garrett reminded those present of the District's new website and the information available on the website and the Board publically thanked Director Rooney for his service on the Board and to the District.

There being no further business to come before the Board, the meeting was adjourned.


Secretary