

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 118

Minutes of Meeting of the Board of Directors

January 8, 2019

The Board of Directors (“Board”) of Fort Bend County Municipal Utility District No. 118 (“District”) met at the office of the Greater Fort Bend EDC, One Fluor Daniel Drive, Sugar Land, Fort Bend County, Texas on January 8, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jaime Benoliel, President
Alex Reid Garrett, Vice President
James Hines, Secretary
Paula Blumenthal, Assistant Secretary
Christa Lawson, Assistant Secretary

and the following absent:

None.

Also present were Debbie Arellano, Breah Campbell, Dana Davis, Christie Leighton, Jerry Schroeder, Chief Wooley, Romain Barski, Tobin Synatschk, Michael Gurka, Josh Wailes, Taylor Brown, G. Taylor Goodall, Jr., and members of the public.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meetings held on December 11, 2018 and January 2, 2019. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the minutes as presented.

2. Chief Wooley presented a report from the Pecan Grove Volunteer Fire Department. It was noted that there 976 total calls for the 2018 year and the District accounted for approximately 25% of said calls.

3. The Board considered public comments. K.C. Arnold thanked the District for working on the temporary right of entry. Ms. Barbara Rohr voiced thanks for the construction of the trail near the lake.

4. Christie Leighton of Best Trash presented a quarterly report and solicited feedback regarding trash collection issues.

5. The tax assessor/collector presented the tax assessor/collector’s report, copy attached. The District’s 2018 taxes are 57.8% collected and the District collected \$1,593,314.55 during the period. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the tax assessor/collector’s report as presented and authorized disbursement of the funds contained therein.

6. The Board considered the attached Order authorizing a 2019 Homestead Exemption of \$15,000 for over 65 or disabled residents. Upon motion duly made and seconded, the Board unanimously approved the Order as presented.

7. Breah Campbell presented an operator's report, copy attached. Ms. Campbell reviewed the substantial repairs and maintenance and presented a write off list for submission to collections. A draft of an insert regarding the North Fort Bend Water Authority to be included in a bill was reviewed and it was noted that there was an E-Coli limit violation on January 2, 2019. A chlorine treatment malfunction led to the violation which was subsequently repaired and all necessary TCEQ paperwork was filed. The District served 1,393 connections and accounted for 95.4% of water produced. Jamie Benoliel gave an update on the rain barrel delivery progress. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented and authorized the District's operator to proceed with termination of utility service to said accounts pursuant to the provisions of the District's Rate Order, and approved the operator's report as presented.

8. Breah Campbell noted that her office will submit the required annual water usage information to the North Fort Bend Water Authority.

9. Dana Davis presented a bookkeeper's report, copy attached. The District's debt service fund balance is \$2,848,841.23. The District's operating fund balance is \$3,111,532.04, and the capital projects fund balance is \$3,757,346.79. Ms. Davis noted that payment for the Village Park area was included in the report. The District's park fund balance is \$2,944,828.40. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the bookkeeper's report as presented and authorized the disbursements of the funds contained therein.

10. Jerry Schroeder presented a Champions Hydro-Lawn report, copy attached. The Board then reviewed the report and unanimously approved the right of entry for the pool construction K.C. Arnold referenced in the public comment period.

11. Josh Wailes presented a report from Mike Stone Associates, Inc. regarding park maintenance, copy attached. The attorneys office will provide recommended changes to park rule sign wording in advance of the District's February Board of Directors meeting. After discussion, the Board unanimously approved Mike Stone Associates, Inc. overseeing the repair of an irrigation leak with Nunez Landscaping. Mike Stone Associates, Inc. has a preliminary map of the irrigation system and are still working to obtain a user friendly format. The Board discussed the need for additional mulching, flower bedding, and power washing at the Village Park and, upon motion, unanimously authorized moving forward with the park maintenance. Subject to that discussion, upon motion duly made, seconded and unanimously carried, the Board approved the report as presented.

12. Tobin Synatschk and Michael Gurka presented an engineer's report, copy attached. Contractors continue to work on the splash pad punch list. Change Order No. 5 in the amount of (\$20,250.00) and Pay Request No. 5 in the amount of \$7,060.14 to Division III + Constructors, Inc. were recommended for approval. After discussion, upon motion duly made and seconded, the Board approved Change Order No. 5 and Pay Request No. 5 as presented with

Director Lawson opposed to the motion as she was opposed to the original contract. It was decided that a special meeting shall be held on January 29, 2019 at 10:00 a.m. to discuss the Phase 3 jogging trail at Figure Four Lake project. After review of playground system options, upon motion duly made and adopted, the Board chose Adventure Playground Systems as the equipment provider for the Village playground and final options will be presented at the next meeting. After discussion, the Board appointed Directors Lawson and Hines to serve on the MS4 sub committee. The Annual Report for permit year 5 was approved and signed by the Board President. Pay Request No. 4 in the amount of \$328,183.23 to R&B Group, Inc. for the reclaimed water project was recommended for approval. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved Pay Request No. 4 as presented. After further discussion, upon motion duly made and seconded, the Board unanimously approved the engineer's report as presented.

13. Taylor Brown presented an HOA report. It was noted that a right of entry agreement shall be drafted for the HOA to use for the fireworks display on July 4th. Mr. Goodall requested that Mr. Brown forward proof of insurance for the fireworks display upon receipt and prior to the event.

14. Director Garrett briefly solicited feedback regarding website content.

15. At 7:48 p.m. the Board entered into executive session to discuss an offer for the acquisition of a real property right. At 8:10 p.m. the executive session ended and the Board reconvened the regular meeting.

There being no further business to come before the Board, the meeting was adjourned.


Secretary