

**FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 118**

Minutes of Meeting of the Board of Directors

March 12, 2019

The Board of Directors (“Board”) of Fort Bend County Municipal Utility District No. 118 (“District”) met at the office of the Greater Fort Bend EDC, One Fluor Daniel Drive, Sugar Land, Fort Bend County, Texas on March 12, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jaime Benoliel, President  
Alex Reid Garrett, Vice President  
James Hines, Secretary  
Christa Lawson, Assistant Secretary

and the following absent:

Paula Blumenthal, Assistant Secretary

Also present were Debbie Arellano, Breah Campbell, Bruce Dubiel, Dana Davis, Chief Wooley, Romain Barski, Michael Gurka, Tobin Synatschk, Josh Wailes, Taylor Brown, G. Taylor Goodall, Jr., and members of the public.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meetings held on January 23, 2019 and February 12, 2019 and February 26, 2019. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the minutes as presented.

2. The Board considered an update from the Pecan Grove Volunteer Fire Department. Operations Chief Jared Vaughn presented a brief update and noted that the fire department’s new fire truck has arrived.

3. The Board considered public comments. Peter Webb asked the Board to keep the additional phases of the trail around Lake Charlotte as far from private property lines as possible. Char Girrard thanked the Board for having landscapers walk the trail and provided additional information regarding the trail. She asked the Board to consider the safety, beauty and privacy in addition to cost when considering the next phase of the trail.

4. The tax assessor/collector presented the tax assessor/collector’s report, copy attached. The District’s 2018 taxes are 97.7% collected and the District collected \$40,765.31 during the reporting period. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the tax assessor/collector’s report as presented and authorized disbursement of the funds contained therein.

5. Breah Campbell and Bruce Dubiel presented an operator’s report, copy attached. There was an update regarding the Larry’s Toolbox program and representatives of the

North Fort Bend Water Authority were authorized to attend the April Board of Directors meeting to give a presentation. It was noted that a roto meter failed and the operators will follow up with Director Lawson regarding details of the failure. The District served 1,393 connections and accounted for 101% of water produced. The Board reviewed a preliminary equipment preventative maintenance schedule and discussed temporary modifications to a blower motor and enclosure at the WWTP in an effort to resolve an ongoing noise issue. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented and authorized the District's operator to proceed with termination of utility service to said accounts pursuant to the provisions of the District's Rate Order, and approved the operator's report as presented.

6. Dana Davis presented a bookkeeper's report, copy attached. The District's debt service fund balance is \$4,515,185.16. The District's operating fund balance is \$3,503,920.96, and the capital projects fund balance is \$3,310,116.06. The District's park fund balance is \$2,904,364.00. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the bookkeeper's report as presented and authorized the disbursements of the funds contained therein.

7. The Board considered a report from Champions Hydro-Lawn. Jerry Schroeder was not present but the Board did review the report and it was decided that Director Garrett shall proceed with soliciting bids for the North Channel clean out.

8. Josh Wailes presented a report from Mike Stone Associates, Inc. regarding park maintenance, copy attached. Splash pad start up will be April 1, 2019 and the Board discussed at length the park rules, signs and language. The need to add prohibitions against fireworks and fishing limitation language in addition to no hunting or trapping language as well as citations to additional Texas Water Code Sections were discussed. After discussion, upon motion duly made and seconded, the Board unanimously approved the purchase of nine signs and approved the purchase of six additional trash receptacles. Mr. Wailes will continue to work on the irrigation controller and coordinate with the HOA regarding the irrigation system repairs. Subject to the discussion, upon motion duly made and seconded, The Board unanimously approved Mr. Wailes report as presented.

9. Michael Gurka and Tobin Synatschk presented an engineer's report, copy attached. The final Fun Abounds punch list items will be completed by April 1, 2019. There was discussion regarding the need for an additional expenditure of \$2,500.00 for electricity and lighting at the Waterside Village park. In addition, the Board offered input on the proposed shade structures for the park and approved removing the shade structure over a small area. The Board discussed the joining choice partner cooperative for the purchase of playground equipment but declined to do so and instructed the engineers to pursue the normal public bidding process for the Waterside Village park playground equipment. The Board reviewed surveys created by the engineers regarding the alignment of Jogging Trail Phase III. After review and discussion, the Board instructed the engineers to use all three design options for the trail in an effort to keep the trail as far from existing trees and private property lines as possible. In addition, the Board approved the expenditure of \$3,500.00 for a wildlife biologist's field investigation. The MS4 subcommittee will meet on March 22, 2019 and Pay Request No. 6 on the amount of \$96,255.00 to R&B Group, Inc. for the reclaimed water project and Change Order No. 2 in the amount of

\$45,361.56 for a new Programmable Logic Controller was recommended for approval. Subject to that discussion, upon motion duly made and seconded, the Board approved the additional expenditure of \$2,500.00 for the electrical lighting at the Waterside Village park as well as Pay Request No. 6 and Change Order No. 2 as presented, in addition to approving the engineer's report.

10. Taylor Brown presented an HOA report. Mr. Brown noted changes to Crest Management representatives and noted that Oakland Elementary is having a 5k. Mr. Brown provided a status update regarding the HOA pool repairs and noted that the community garage sale will take place on April 13, 2019. The HOA is repairing sidewalks near the pool and five bids for the irrigation repair are expected within a day. Mr. Brown will continue to coordinate irrigation repair with Mr. Wailes.

11. The Board considered pending business. After discussion regarding correspondence received from Irma Acosta regarding a fence on District property, the Board instructed Mr. Wailes to receive quotes to replace the fence to match adjacent fences.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary