

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 118

Minutes of Meeting of the Board of Directors

April 9, 2019

The Board of Directors (“Board”) of Fort Bend County Municipal Utility District No. 118 (“District”) met at the office of the Greater Fort Bend EDC, One Fluor Daniel Drive, Sugar Land, Fort Bend County, Texas on April 9, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jaime Benoliel, President
Alex Reid Garrett, Vice President
James Hines, Secretary
Christa Lawson, Assistant Secretary
Paula Blumenthal, Assistant Secretary

and the following absent:

none

Also present were Debbie Arellano, Breah Campbell, Dana Davis, Romain Barski, Michael Gurka, Tobin Synatschk, Josh Wailes, Jerry Schroeder, Taylor Brown, Brian Krueger, Billy Hoffman, Christie Leighton, G. Taylor Goodall, Jr., and members of the public.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting held on March 12, 2019. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the minutes as presented.

2. The Board considered public comments. Mr. Peter Webb offered three comments regarding landscaping. Mr. Webb requested they be sensitive to mobilization costs, natural habitat landscaping, and the aesthetic and ecological benefit of having flowering plants.

3. Billy Hoffman presented a Pecan Grove Volunteer Fire Department’s report. Mr. Hoffman gave statistics and noted that the new truck will be in service on April 28, 2019.

4. Christie Leighton presented a Best Trash quarterly update.

5. Brian Krueger presented the annual audit of the District’s books and records for the fiscal year ended December 31, 2018. After a review and discussion, upon motion duly made, seconded and unanimously carried, the Board approved the audit and authorized its distribution to the appropriate entities.

6. Mr. Goodall presented the Board with a Resolution Approving Review of Investment Policy, Strategies and Objectives and broker list. Mr. Goodall reminded the Board

that, as a public entity subject to the Texas Public Funds Investment Act, the District must have a conforming investment policy and broker list in place and must amend or affirm it at least annually. The auditors found the District's policy conforms to the law and thus it is appropriate to adopt the Resolution as presented at this time. Upon motion duly made and unanimously carried, the Board adopted the Resolution attached hereto and approved the broker list as presented.

7. The tax assessor/collector presented the tax assessor/collector's report, copy attached. The District's 2018 taxes are 98.6% collected and the District collected \$27,643.53 during the reporting period. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the tax assessor/collector's report as presented and authorized disbursement of the funds contained therein.

8. Breah Campbell presented an operator's report, copy attached. The Board discussed at length the three proposals for the Larry Toolbox irrigation system review but tabled selection of a vendor to allow for more discussion at the next Board of Directors meeting. The Board approved moving forward with the electronic dissemination of the annual Consumer Confidence Report. The Board approved a one time waiver of a return payment fee and it was noted that the operators will try to reduce wastewater treatment plant blower motor noise by the strategic placement of hay bales. The District maintained 1,393 connections and accounted for 102.5% of water produced. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented and authorized the District's operator to proceed with termination of utility service to said accounts pursuant to the provisions of the District's Rate Order, and approved the operator's report as presented.

9. Dana Davis presented a bookkeeper's report, copy attached. The District's debt service fund balance is \$4,567,762.29. The District's operating fund balance is \$3,539,044.84, and the capital projects fund balance is \$3,316,166.90. The District's park fund balance is \$2,882,160.99. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the bookkeeper's report as presented and authorized the disbursements of the funds contained therein.

10. The Board then considered the Resolution for Adoption of Order Establishing Drought Contingency Plan. Upon motion duly made and seconded, the Resolution was adopted as presented.

11. The Board then considered the Water Conservation Plan. The Board reviewed the plan, and upon motion duly made and seconded, the Board approved the Water Conservation Plan as presented.

12. Jerry Schroeder presented a report from Champions Hydro-Lawn. The Board reviewed proposals for a one time clean out of the channel north of 99 and authorized moving forward with the one time clean out and additional maintenance to the annual contract with Champions Hydro-Lawn.

13. Josh Wailes presented a report from Mike Stone Associates, Inc. regarding park maintenance, copy attached. It was noted that Director Garrett shall review and authorize

splash pad sign replacement. There was discussion regarding certain fence replacement proposals provided by Bell Fence for replacement of a fence near Barski Park. After discussion, upon motion duly made and seconded, the Board approved moving forward with the fence placement pursuant to the proposal with Directors Blumenthal and Garrett voting against the motion. The Board approved an updated proposal for replacement of trash cans within the District.

14. Michael Gurka and Tobin Synatschk presented an engineer's report, copy attached. Pay Request No . 3 in the amount of \$1,350.00 and No. 4 and Final in the amount of \$19,308.58 to Fun Abounds for the splash pad project were recommended for approval. It was noted that renderings of Waterside Village Park will be provided to Off Cinco and bids for the project shall be reviewed at the next Board meeting. The Board reviewed the jogging trail at Figure Four Lake Phase No. 3 proposed alignment and provided design feedback based on the engineer's options. It was noted that the Board chose to proceed with "Option C" and then add trees with the additional money saved by going with the less expensive option. In addition, the Board approved moving forward with a five foot taper as necessary in certain sections. The engineers gave an update on the MS4 permit committee meeting. The TPDES permit was approved. Pay Request No. 7 in the amount of \$112,361.26 was recommended for payment to R&B Group, Inc. Subject to that discussion, upon motion duly made and seconded, the Board unanimously approved the engineer's report as presented and the action items contained therein.

15. Taylor Brown presented an HOA update and noted that there is a new HOA Board member. Pool repairs and maintenance are complete and May 4, 2019 will be a "shred day". Irrigation repairs should be completed within 30 days and the HOA will continue to work with the District regarding the irrigation system issues. Mr. Brown gave an update regarding the July 4, 2019 festivities and was reminded of the need to provide adequate insurance certificates for the festivities to the District's office.

There being no further business to come before the Board, the meeting was adjourned.


Secretary