

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 118

Minutes of Meeting of the Board of Directors

July 9, 2019

The Board of Directors ("Board") of Fort Bend County Municipal Utility District No. 118 ("District") met at the office of the Greater Fort Bend EDC, One Fluor Daniel Drive, Sugar Land, Fort Bend County, Texas on July 9, 2019 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jaime Benoliel, President
Alex Reid Garrett, Vice President
James Hines, Secretary
Christa Lawson, Assistant Secretary
Paula Blumenthal, Assistant Secretary

and the following absent:

none.

Also present were Debbie Arellano, Breah Campbell, Dana Davis, Tobin Synatschk, Josh Wailes, Jerry Schroeder, G. Taylor Goodall, Jr., and members of the public.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting held on June 11 , 2019. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the minutes as presented.

2. Chief Wooley presented a Pecan Grove Volunteer Fire Department's report and summarized the 22 calls for the month within the District.

3. The Board considered public comments. Seeing none, the President continued with the agenda.

4. The Board considered an HOA report. Taylor Brown thanked the Board for their contributions to the fireworks show. He noted that the fence painting will begin on July 15, 2019. He is working with the pool company to resolve a pool issue. Director Garrett noted that the fireworks providers equipment caused damage to the District's irrigation system and that he and Mr. Brown will work together regarding the issue. Mr. Brown reported that the HOA is considering terminating the agreement with the irrigation contractor. The Board authorized Mr. Josh Wailes to work with the HOA to get bids to retrofit the irrigation system as required in order to receive reclaimed water service.

5. The Board reviewed a report from Mike Stone Associates, Inc. regarding park maintenance, copy attached. Josh Wailes presented and reviewed the report with the Board and noted that he will continue to coordinate with the engineers regarding the irrigation system. He is also going to work on obtaining more quotes for the bifurcation of the irrigation system and will present them along with necessary reclaimed water system modifications. Director Hines asked Mr.

Wales to remind Nunez Landscaping about being more proactive. The Board discussed and authorized proposed additional tree trimming.

6. The tax assessor/collector presented the tax assessor/collector's report, copy attached. The District's 2018 taxes are 99.4% collected and the District collected \$5,758.39 during the reporting period. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the tax assessor/collector's report as presented and authorized disbursement of the funds contained therein.

7. Breah Campbell presented an operator's report, copy attached. Ms. Campbell reviewed routine repairs and maintenance with the Board. The District maintained 1,393 connections and accounted for 97% of water produced. Ms. Campbell asked that an item to review and amend the Rate Order be added to the August meeting agenda. The Board reviewed the amendment to the operator's agreement and approved acceptance of a new exhibit to the operator's contract and write-off list. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented, and authorized the District's operator to proceed with termination of utility service to said accounts pursuant to the provisions of the District's Rate Order, and approved the operator's report as presented.

8. Dana Davis presented a bookkeeper's report, copy attached. The District's debt service fund balance is \$4,636,517.88. The District's operating fund balance is \$3,379,670.08, and the capital projects fund balance is \$3,219,914.04. The District's park fund balance is \$2,797,944.46. The Board discussed the need for Director Reid to confirm with Nunez Landscaping that they will follow the proper procedure for submission of invoices and payments. After brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the bookkeeper's report as presented and authorized the disbursements of the funds contained therein.

9. Jerry Schroeder presented a report from Champions Hydro-Lawn, copy attached. The Board briefly discussed and approved an additional July service.

10. Tobin Synatschk presented an engineer's report, copy attached. Payment Request No. 10 in the amount of \$278,995.85 to R&B Group, Inc. for the reclaimed water project was recommended for approval. Park project updates were provided and there were no Pay Estimates submitted for consideration. The engineer briefly reviewed the MS4 permit status as well as discussed water rates for reclaimed water. Tobin and Breah will be working on the rate analysis issue. Subject to that discussion, upon motion duly made and seconded, the Board unanimously approved the engineer's report as presented and the action items contained therein.

11. Mr. Goodall reported that he will be submitting the Agreement for Use of Reclaimed Water for Irrigation Purposes for TCEQ approval on July 16, 2019 and will add language stipulating there is no guarantee of quantity of reclaimed water.

There being no further business to come before the Board, the meeting was adjourned.


Secretary