

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 118

Minutes of Meeting of the Board of Directors

November 14, 2017

The Board of Directors ("Board") of Fort Bend County Municipal Utility District No. 118 ("District") met at the office of the Greater Fort Bend EDC, One Fluor Daniel Drive, Sugar Land, Fort Bend County, Texas on November 14, 2017 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Dennis Rooney, President
Alex Reid Garrett, Vice President
Jaime Benoliel, Secretary
James Hines, Assistant Secretary
James A. Waltz, Director

and the following absent:

None.

Also present were Debbie Arellano, Breah Campbell, Dana Davis, Romain Barski, Chief Wooley, Jerry Schroeder, Michael Gurka, Tobin Synatschk, G. Taylor Goodall, Jr., and members of the public.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting held on October 10, 2017. After a brief review and discussion, upon motion duly made and seconded, the Board unanimously approved the minutes as presented.

2. The Board considered an update from the Pecan Grove Volunteer Fire Department. Chief Wooley gave an update noting that there were 86 total calls for the reporting period, including 20 within the District.

3. The Board opened the floor for public comments. Richard Stade approached the Board and expressed gratitude to Romain and Joe Barski for their service to the community within the District. Mr. Stade proposed naming the District's Lake Charlotte park Barski Park and placing a permanent plaque to memorialize the naming. The Board agreed to put the item on the December Board of Directors meeting agenda.

4. Christine Leighton approached the Board and presented the annual CPI adjustment for Best Trash. After discussion, the Board acknowledged the 2.1% CPI adjustment representing a \$0.32 increase to take effect in November 2017.

5. Debbie Arellano presented the tax assessor/collector's report, copy attached. The District's 2017 taxes are 1.8% collected and the District collected \$56,836.81 for the month. The Board reviewed and approved the delinquent tax report. The Board approved

obtaining an aerial photography as of 01/01/2018. Subject to that discussion, upon motion duly made and seconded, the Board unanimously approved the tax assessor/collector's report as presented and authorized disbursement of the funds contained therein.

6. Breah Campbell presented an operator's report, copy attached. The District served 1,391 connections and accounted for 97% of water produced. Ms. Campbell presented an update regarding system maintenance and repairs and the Board approved the exterior recoating for the water plant at a cost of \$6,842.50. In addition, the Board approved a WWTP augur repair in the amount of \$18,161.95 and declined a bill adjustment presented but approved a customer refund of \$450.00 as presented by Ms. Campbell. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented and authorized the District's operator to proceed with termination of utility service to said accounts pursuant to the provisions of the District's Rate Order, and approved the operator's report as presented.

7. Dana Davis presented a bookkeeper's report, copy attached. The District's operating fund balance is \$2,925,501.57, and the capital projects fund balance is \$4,799,589.47. The District's debt service fund balance is \$2,760,016.70. The District's park fund balance is \$3,668,057.98. The Board reviewed an initial draft of the F.Y.E. 2018 budget and Ms. Davis encouraged member and consultant input in to the budget. Subject to that discussion, upon motion duly made and seconded, the Board unanimously approved the bookkeeper's report as presented and authorized the disbursements of the funds contained therein.

8. The Board considered renewal of the District's insurance policy. After discussion, upon motion duly made and seconded, the Board unanimously approved renewal of the District's insurance policy.

9. The Board considered a report from Champions Hydro-Lawn. Directors Garrett and Waltz noted that they recently reviewed the facilities with Jerry Schroeder of Champions Hydro-Lawn.

10. Tobin Synatschk and Michael Gurka presented an engineer's report, copy attached. There was discussion regarding a swimming pool discharge issue and it was decided that the operator and engineer shall make contact regarding the issue and that the attorney shall draft a letter regarding the issue. Pay Application No. 1 in the amount of \$69,252.66 was recommended for approval to LG&G for the interconnect with Fort Bend County Municipal Utility District No. 146. After further review of the report and discussion, upon motion duly made and seconded, the Board unanimously approved the engineer's report as presented.

11. The Board was presented with an application for release of funds from escrow for the reclaim water project. Mr. Goodall explained that the Board must make application to the TCEQ for the funds to be released in order to utilize them for the project as planned. Subject to that discussion, upon motion duly made and seconded, the Board unanimously approved the application as presented.


12. Paula Blumenthal, Barbara Rohr and Judy Chapman presented the final Park Committee report. After review of the report, Director Rooney proposed temporarily

suspending the park committee in order to receive more detailed cost estimates. After further discussion regarding the best procedure for reviewing and adopting the park committee report it was decided that a special meeting to consider the park committee report shall be held.

13. The Board considered an update from the District's HOA. David Word presented himself as the newly elected HOA President. In response to an inquiry as to whether Mr. Word would like an item to remain on the agenda for an HOA report he replied that an item should remain on the agenda. Operating

14. Mr. Goodall presented the attached Order Designating Additional Meeting Place Outside District. Upon motion duly made, seconded and unanimously carried, the Board approved the Order as presented.

There being no further business to come before the Board, the meeting was adjourned.


Secretary