

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 118

Minutes of Meeting of the Board of Directors

December 11, 2018

The Board of Directors ("Board") of Fort Bend County Municipal Utility District No. 118 ("District") met at the office of the Greater Fort Bend EDC, One Fluor Daniel Drive, Sugar Land, Fort Bend County, Texas on December 11, 2018 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jaime Benoliel, President
Alex Reid Garrett, Vice President
James Hines, Secretary
Paula Blumenthal, Assistant Secretary
Christa Lawson, Assistant Secretary

and the following absent:

None.

Also present were Debbie Arellano, Bart Downum, Brian Kruger, Dana Davis, Chief Wooley, Romain Barski, Michael Gurka, Josh Wailes, Taylor Brown, G. Taylor Goodall, Jr., and members of the public.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting held on November 13, 2018. Subject to review and discussion, upon motion duly made and seconded, the Board unanimously approved the minutes as presented.
2. Chief Wooley gave a PGVFD update. There were 63 calls for the reporting period.
3. The President opened the floor for public comments. Richard Stade inquired about the jurisdiction over the picnic tables near Lost Creek. Mr. Stade also inquired about the possibility of development of a parking lot in the area. K.C. Arnold requested a temporary right of entry over District property for access to build a residential swimming pool. The Board requested that Mr. Goodall draft a right of entry agreement for review at the January Board meeting.
4. Debbie Arellano presented the tax assessor/collector's report, copy attached. The District's 2018 taxes are 6.4% collected and the District collected \$127,077.41 for the period. The Board reviewed and approved the delinquent tax report. Subject to that discussion, upon motion duly made and seconded, the Board unanimously approved the tax assessor/collector's report as presented and authorized disbursement of the funds contained therein.

5. Bart Downum presented an operator's report, copy attached. The District accounted for 95.2% of water produced. Mr. Downum reviewed and explained the Operator's response to elevated HPC levels occurring in October. The annual fire hydrant inspections are complete. The Operator's filed the necessary items related to participation in the "Larry's Toolbox" program. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented and authorized the District's operator to proceed with termination of utility service to said accounts pursuant to the provisions of the District's Rate Order, and approved the operator's report as presented.

6. Dana Davis presented a bookkeeper's report, copy attached. The District's debt service fund balance is \$2,743,104.71. The District's operating fund balance is \$3,106,281.54, and the capital projects fund balance is \$3,750,606.10. Ms. Davis noted that payment for the Village Park area was included in the report. The District's park fund balance is \$2,949,961.99. Upon motion duly made and seconded, the Board unanimously approved the bookkeeper's report as presented and authorized the disbursements of the funds contained therein.

7. The Board reviewed the proposed FYE 2019 Budget. After changes, including modifications to the park maintenance, sidewalk repair, sludge hauling, and community projects line items, the Board unanimously approved the Resolution adopting the budget, copy attached.

8. The Board considered engagement of BKD, LLP to conduct the District's FYE 2018 Annual Audit. After review of the proposal with Brian Kruger, upon motion duly made and seconded, the Board unanimously approved the proposal as presented.

9. Jerry Schroeder presented a Champions Hydro-Lawn report, copy attached. He reported that all of the District's facilities are in good condition.

10. Mr. Wailes presented a report from Mike Stone Associates, Inc. regarding park maintenance, copy attached. The irrigation mapping project should be completed within one week. The Board approved removing signs that were not authorized to be placed on District property in an amount not to exceed \$1,000.00. A proposal for trash can replacement will be presented at the next meeting and the Board approved the action items contained in Mr. Waile's report. Upon motion duly made, seconded and unanimously carried, the Board approved the proposal as presented.

11. Mr. Goodall reported that the acquisition of the Waterside Village park continues and that the District should be able to take possession in the next thirty days.

12. Michael Gurka presented an engineer's report, copy attached. With respect to the splash pad at the swimming pool, the engineers are working with the contractor regarding the remaining punch list items. The engineer then presented and recommended approval of Pay Request No. 3 from Division III + Constructors, Inc. in the amount of \$34,396.20 for their work on the jogging trail at Figure Four Lake. Upon motion duly made, seconded and carried, with Director Lawson voting against, the Board approved the request as presented. The Board discussed holding a special meeting to evaluate the proposed alignment

for Phases II and III of the jogging trail at Figure Lake. This would be scheduled by the engineer at a later date. The engineer reviewed the results of the Waterside Village Park proposed playground equipment vendors and it was decided that a special meeting will be held with the vendors to further review the options on January 2, 2019. The engineer presented Pay Request No. 3 to R&B Group, Inc. in the amount of \$101,454.57 for the reclaimed water project. Upon motion duly made and seconded, the Board approved Pay Request No. 3 as presented. After further discussion, upon motion duly made and seconded, and unanimously carried, the Board approved the engineers report as presented.

13. The Board considered an HOA report. Taylor Brown introduced himself as the new HOA President and noted he looks forward to working with the Board on several items, including the irrigation system issues. There being no further business to come before the Board, the meeting was adjourned.



Secretary